



## **Regional Housing Authority**

### **Position Description**

#### **Laborer - Apprentice Kake, Alaska**

#### **I. Summary:**

THRHA will soon begin work on a project for Kake. We are looking to fill an apprentice position that will serve as a laborer on this project. The laborer is an entry trades position to assist as needed where needed on construction or maintenance assignments.

#### **II. Authority:**

Reports to field crew lead.

#### **III. Duties and Responsibilities:**

General work on multiple construction sites; must be able to lift up to 50 to 75 lbs.; keep a clean jobsite; put tools and materials away; willing to learn hands-on work related tasks; follow instruction and work procedures. Assist in rehabilitations of housing units. Assist with moving materials and equipment and help as needed on the jobsite. If willing to travel for work, there are more opportunities.

#### **IV. Required Knowledge, Ability and Skills:**

- Ability to keep a job site clean, put tools and materials away.
- Willing to learn hands-on work related tasks.
- Ability to follow instruction and work procedures.
- Understanding of general construction and safe work practices.
- Ability to maintain confidentiality regarding programs and clients.
- Ability to drive passenger vehicles or trucks.
- Able and willing to travel by boat or small plane to Southeast Alaska communities up to 50% of time.
- Must be able to lift 50 pounds.
- While performing the duties of this job, the employee is regularly required to:
  - Work outdoors
  - Work in attics, crawl spaces and other enclosed areas.
  - Talk or hear;
  - Stand;
  - Walk;
  - Use hands to finger, handle or feel;
  - Reach with hands and arms;.

- Climb or balance;
- Stoop; kneel; crouch; or crawl;
- Occasionally required to sit.
- Specific vision abilities required by this job include close vision, distance vision, color vision and depth perception.

**V. Minimum Qualifications:**

- High School diploma or equivalent. Possess valid Alaska driver's license.

**VI. Grade Level:**

Depending on experience.

**Other Duties**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for their job. Duties, responsibilities, and activities may change at any time with or without notice.

**Signatures**

This job description has been approved by:

Supervisor/Manager \_\_\_\_\_

HR \_\_\_\_\_

Employee signature below constitutes employee's understanding of the requirements, essential functions and duties of the position.

Employee \_\_\_\_\_ Date \_\_\_\_\_

Updated September 2020